

TIME REPORTING CODES

CERTIFICATED CONTRACT

00	URT	Paid Union Release Time
02	SLS	Sick Leave Salary
04	SFN	Family Necessity Leave
05	SPN	Personal Necessity Leave
06	LPB	Personal Business w/Pay
07	LPW	Personal Business w/o Pay
08	JUR	Jury Duty Leave
09	LBL	Bereavement Leave
10	LCA	Court Apperance Leave
11	LML	Short Term Military Leave
12	LWO	Leave Without Pay
16	PPL	Paid Parental Leave - Salary
74	TRS	District Travel Salary
75	OSS	Off-Site Activity Salary

CLASSIFIED CONTRACT

00	URT	Paid Union Release Time
01	VAC	Vacation
02	SLS	Sick Leave Salary
04	SFN	Family Necessity Leave
05	SPN	Personal Necessity Leave
06	LPB	Personal Business w/Pay
07	LPW	Personal Business w/o Pay
08	JUR	Jury Duty Leave
09	LBL	Bereavement Leave
10	LCA	Court Apperance Leave
11	LML	Short Term Military Leave
12	LWO	Leave Without Pay
13	C15	Comp Time Earned 1.5
14	C20	Comp Time Earned 2.0
15	C25	Comp Time Earned 2.5
16	C37	Comp Time Earned 3.75
16	PPL	Paid Parental Leave - Salary
18	O15	Overtime 1.5
19	O20	Overtime 2.0
20	O25	Overtime 2.5
21	CBO	Call Back - Min 4.0 hours
23	CXT	Contract Extra Time (Not CT)
24	HLW	Holiday Worked
28	CTO	Comp Time Taken - Paid Straight
29	O37	Overtime 3.75 (Holiday)
30	ILH	In Liew of Holiday
74	TRS	District Travel Salary
75	OSS	Off-Site Activity Salary

ADJUNCT

01	REG	Regular Earnings
02	SUP	Sick Leave - Unit Pay
03	SLH	Sick Leave - Hourly
04	SFH	Family Necessity Leave - Hourly
04	SFU	Family Necessity Leave - Unit Pay
05	SPH	Personal Necessity Leave - Hourly
06	SUB	Substitute Earnings Code
07	LPH	Personal Business w/Pay - Hourly
07	LPU	Personal Business w/Pay - Unit Pay
08	JUH	Jury Duty Leave - Hourly
08	JUU	Jury Duty Leave - Unit Pay
09	LBH	Bereavement Leave - Hourly
09	LBU	Bereavement Leave - Unit Pay
10	LCH	Court Appearance Leave - Hourly
10	LCU	Court Appearance Leave - Unit Pay
11	LMH	Short Term Military Leave - Hourly
11	LMU	Short Term Military Leave - Unit Pay
13	LNH	Personal Business w/o Pay - Hourly
13	LNW	Personal Business w/o Pay - Unit Pay
14	LWH	Leave Without Pay - Hourly
14	LWU	Leave Without Pay - Unit Pay
16	PPH	Paid Parental Leave - Hourly
16	PPU	Paid Parental Leave - Unit Pay
74	TRH	District Travel - Hourly
74	TRU	District Travel - Unit Pay
75	OSH	Off-Site Activity - Hourly
75	OSU	Off-Site Activity - Unit Pay
75	URH	Union Release Time - Hourly
75	URU	Union Release Time - Unit Pay
76	SPU	Personal Necessity Leave - Unit Pay
98	DCA	Assist/Dept Chair Additive
99	ESU	Extended Service Units

NANCE HOURLY

01	REG	Regular Earnings
02	SLH	Sick Leave Hourly
08	JUH	Jury Duty Leave Hourly
16	PPH	Paid Parental Leave Hrly
74	TRH	District Travel Hourly
75	OSH	Off Site Activity Hourly

Time Reporting Codes available to select from are based on the employee's specific CBA